




**APPENDIX A1**

**ADMISSION ARRANGEMENTS FOR  
ASHTON ON MERSEY SCHOOL SIXTH FORM  
2021-2022**

**STATUTORY POLICY – REQUIRED ON THE WEBSITE**

Version and Date		Action/Notes
1.0	Nov 2015	Policy drafted
2.0	Oct 2016	Edits and updates made
3.0	Nov 17	Edits made
4.0	March 2018	Edits made
5.0	Nov 2018	Edits made and approved
6.0	Nov 2019	Edits made

Policy Reviewed:	November 2019
Policy Review Frequency:	Annually
Next Review:	November 2020
Signature of Chair of Local Governing Body: 	

**2021 ADMISSION POLICY: Year 12**

The Dean Trust is the admissions authority for Ashton on Mersey School Sixth Form.

Ashton on Mersey School Sixth Form is responsible for all its own admissions. The number of places available in Year 12 in 2021 is 150.

All applicants who achieve the minimum academic requirements detailed below who are existing Year 11 pupils of the school or are existing Year 11 pupils of The Dean Trust, will be admitted to the Sixth Form where places are available.

In addition a minimum 15 places will be available for applicants attending other schools that meet the minimum entry requirements for published courses of study subject to the over subscription criteria noted below.

**Admission entry requirements**

- For any A Level course- Students wishing to undertake a Level 3 A Level course in the Sixth Form must achieve a minimum of 5, 9 - 4 grade full course GCSEs including English Language and Mathematics at grade 4 or above. It is required that a minimum grade 6 or equivalent at GCSE is achieved in the chosen A Level subject(s).
- For any Level 3 Applied Learning course e.g. BTEC Extended Diploma- Students wishing to undertake a Level 3 Applied Learning course in the Sixth Form must achieve a minimum 5, 9-4 grade full course GCSEs including English Language and Mathematics at grade 4 or above. It is preferred that a minimum Level 2 BTEC qualification at Merit or above or equivalent is achieved in the chosen Level 3 course. For Applied Psychology a minimum of grade 6 in science is required.
- All Applicants must meet the minimum entry requirements for the published courses of study.



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## West Trafford Learning Partnership

All Applicants should return a completed Sixth Form application by 16<sup>th</sup> December 2020.

### Over Subscription

Where the number of applicants for admission exceeds the number of places available, the following criteria will be applied, in the order set out below, to determine how places are awarded:

1. 'Looked after' students, including 'previously looked after', as defined by the School Admissions Code, 2014.
2. Students of staff at Ashton on Mersey School and Sixth Form who have 2 years continuous service at the time of application.
3. Students who live nearest to the School Sixth Form, measured in a direct straight line from the front door of the student's permanent place of residence to the main entrance of the Sixth Form. This will be measured using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666), other LA data and Royal Mail Postal Address Information.

The criteria used to determine admission refer in every case to the student's home address this means the address where the student normally and permanently lives on a full time basis, not the address of a grandparent or any other relative.

If parents are separated and care arrangements are shared between two addresses the average of the distances of the two addresses from the school will be used to determine priority for admission.

Students will be required to provide proof of residency. We assume that students will always provide us with the correct factual information when they apply for a sixth form place. Students should be aware that any school place that has been offered on the basis of false information may be withdrawn and the place may be offered to another student.

If a successful applicant moves home between the date of allocation and the beginning of term in September 2021, the offer of the place will be reviewed. As a result of this review the offer may be withdrawn if an unsuccessful application is, as a result of the move, promoted to a higher priority on the Schools admissions criteria.

For all leasing agreements a minimum of 24 months leasing agreement is required with legally supporting documentation and also documentation pertaining to the disposal of the previous home.

Any applicant who moves address must provide evidence and legal documentation to the effect they have purchased and exchanged contracts on a property and documentation relating to proof of disposal of the previous home.

### Waiting Lists

Unsuccessful applicants may ask to be placed on a waiting list and considered for any places that may arise in the future. These places will be awarded in accordance with the criteria listed above.

### Appeals

Under the terms of the School Standards Framework Act 1998 you have the right to appeal to an Independent Appeal Panel against any decision made by the Sixth Form. Parents who wish to exercise this right must state their intention either in writing or on the school's online form at <https://www.aomschool.co.uk/admissions-and-appeals/> within 28 days of receipt of notification letter.



**Transfer into Year 13**

Transfer from Year 12 to 13 is not automatic and depends on the academic achievement, attendance and attitude to learning. The student's position will be reviewed at the end of Year 12. The Sixth Form reserves the right to provide advice about their prospects in the curriculum and if they are allowed to return into Year 13.

